



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – AUGUST 8, 2016**

A. CALL TO ORDER AND ROLL CALL

Presiding Officer, Mike Estes, Director of Community Services, called the meeting to order at 7:011 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Commissioner Erica Harbison
 Commissioner Shirley Rudolph
 Commissioner Daniel Woods

Members Absent: Commissioner Karina Estrada
 Commissioner Madonna Sitka

B. FLAG SALUTE

Presiding Officer Estes led the Commissioners and those in attendance in the flag salute.

C. APPROVAL OF MINUTES

There were no minutes to approve.

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. Swearing in by City Clerk:

Assistant City Clerk Pam Giamario read the oath of office and swore in the commissioners in attendance. Those commissioners not in attendance are to be sworn in by Assistant City Clerk Giamario at a later time.

2. New Member Orientation Session:

a. Review of Bylaws:

Director Estes reviewed the latest version of the Bylaws of the Parks, Recreation and Social Services Commission last updated March 28, 2013. There were numerous comments made

by Director Estes during the review period and a number of questions were asked and comments made by the commissioners in attendance.

b. Annual Fireworks Sales Stand:

Director Estes reviewed the history, purpose, goals and objectives of the annual fireworks sales stand with the commissioners. During this period Director Estes made numerous comments and a number of questions were asked and a number of comments were made by the commissioners in attendance.

c. Use of Fireworks Sales Stand Proceeds:

Director Estes discussed the nature of the PRSSC Trust Fund account and the method used to spend funds from that account. In addition, Director Estes provided some examples of purchases made using those funds in the past. There were a number of questions asked and comments made by the commissioners in attendance.

d. Annual Lawndale Blues and Jazz Music Festival:

Director Estes discussed the history and nature of the event and attempted to clarify the commission’s role in the planning and coordinating of the event. There were a number of questions asked and comments made by the commissioners in attendance.

e. Brown Act Basics:

Director Estes discussed the very basics of the act and used some examples of what not to do to remain compliant with the act. Director Estes also informed the commissioners that there will be specific training provided by the City Attorney’s Office in the near future.

3. Question and Answer Session:

Due to the overall length of the meeting there was very little discussion.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

None.

H. ITEMS FROM COMMISSIONERS

None.

I. SPECIAL EVENTS UPDATE

None.

J. MISCELLANEOUS

None.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

None.

L. ADJOURNMENT

Presiding Officer Estes adjourned the meeting at 9:14 p.m. to a regularly scheduled meeting to be held on Monday, September 12, 2016, at 7:00 p.m. at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Chairperson

Attest:

Mike Estes, Director of Community Services