



**MINUTES
CITY OF LAWNDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – APRIL 25, 2016**

A. CALL TO ORDER AND ROLL CALL

Chairperson Sitka called the meeting to order at 7:04 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Chairperson Madonna Sitka
 Vice Chairperson Sirley Cuevas
 Commissioner Daniel Urrutia
 Commissioner Erica Harbison

Members Absent: None.

B. FLAG SALUTE

Commissioner Urrutia led the Commissioners and those in attendance in the flag salute.

C. APPROVAL OF APRIL 11, 2016 MINUTES

Commissioner Harbison made a motion, seconded by Vice Chairperson, to approve the minutes as written.

Motion carries 3-0. (Commissioner Urrutia abstain)

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. 4th Annual Lawndale Blues and Jazz Music Festival Band Lineup:

Manager Estes reminded the PRSSC that: 1) we have the four bands confirmed to play at the September 24, 2016 event; 2) it would be a good time to set the band lineup so staff can begin to work on the advertising elements; and 3) the four bands confirmed and scheduled to play are: a) Paul Ellis Band (Traditional Jazz); b) Louie Cruz-Beltran Band (Latin Jazz); c) Lawndale Blues Boys (Jazz/Rock); and d) Awesome Blue (Jazz/Rock). After some discussion and considering the various requests from the bands as it relates to performance times, the PRSSC confirmed the following band lineup and times for the event:

11:00 a.m.: Paul Ellis Band
12:15 p.m.: Louie Cruz-Beltran Band
1:30 p.m.: Lawndale Blues Boys
2:45 p.m.: Awesome Blue

2. Larch Avenue Park Name Change to Rudolph Park:

Manager Estes reported to the PRSSC that the City Council, at its April 18, 2016 City Council meeting, unanimously moved to re-name the new park on Larch Avenue Rudolph Park in honor of the late Councilman Larry Rudolph who recently passed away.

3. Community Planting Day at Rudolph Park – May 7, 2016 at 10:00 a.m.:

Manager Estes reported to the PRSSC that the initial event at Rudolph Park, Community Planting Day, is scheduled for Saturday, May 7, 2016 at 10:00 a.m. The event will provide the community an opportunity to plant trees, shrubs and other plants in the ground along the exterior of the park to beautify the park prior to the grand opening ceremony on Saturday, May 21, 2016.

4. Larry Rudolph Memorial – April 30, 2016 – 11:00 a.m. – Community Center Main Event Room:

Manager Estes reported to the PRSSC that the memorial service for the late Councilman Larry Rudolph is scheduled to take place on Saturday, April 30, 2016, at 11:00 a.m. in the Community Center Main Event Room. In addition, the City will include a photo of the late Councilman on the cover of the summer 2016 City newsletter in addition to an article on page two.

5. Commission and Committee Application Period:

Manager Estes reminded the PRSSC that the City is still soliciting applications for all City commissions and committees for appointments by the Mayor and City Councilmembers in May.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

1. Lawndale Teen Center:

Manager Estes reported to the PRSSC that there has not been any significant movement in the project. At this time the City is still waiting for changes in the conceptual designs to be completed by the project architect. Once the changes to the conceptual designs have been completed, the City will be prepared to solicit construction and construction management services.

H. ITEMS FROM COMMISSIONERS

1. PRSSC Fireworks Stand Operations:

Manager Estes reported to the PRSSC that neither vendor has been successful at locating a property for the PRSSC's annual fundraising program. However, staff will be sending out a Request for Proposal (RFP) soon which will require that each proposer identify a property that could be available to the PRSSC. Staff has communicated with TNT most recently who is actively searching for a property, but has not made any progress.

I. SPECIAL EVENTS UPDATE

1. “Pirate Days” Youth Day Parade Event Review/Feedback:

Manager Estes encouraged the PRSSC to provide feedback to staff as it pertains to the Youth Day Parade event on Saturday, April 23, 2016. The following feedback was provided by the PRSSC:

- Sirley Cuevas was really helpful (a rock star) during the event.
- The number of spectators on the sidelines seemed to be as many as last year.
- Chimeze Metu, one of the Grand Marshall’s, enjoyed being in the parade a great deal.
- The PRSSC commissioners that were needed to drive enjoyed doing so and would like to do so again next year.
- The Sheriff walked the route and was very much into the event and did a lot of high fiving, shaking hands and mingling with the community.
- The gaps in the parade lineup seemed to be reduced as compared to year’s past.
- The parade finished on time and the awards presentation ran on time as well.
- Lawndale Little League should not be offered the opportunity to carry the lead parade banner in the future. Most of the players did not show up and parents ended up carrying the banner.
- The number of participants from the Cruisers Classic Car Club was very low as compared to year’s past.
- Some with passes were not being allowed through the street closures.
- There was some confusion on the time that the streets were supposed to be opened.
- A lot of cars that were illegally parked were towed.
- Performances could be done before the awards presentation instead of afterwards. Very few people remained when the last groups were performing.

2. Lawndale Community Bike Ride and Open Street Event Review/Feedback:

Manager Estes encouraged the PRSSC to provide feedback for the event, based upon the feedback gathered from staff, the attendance was low and staff does not believe that it is worth it to do this event again. The PRSSC provided the following feedback:

- The overall turnout was very low.
- There was no one that used public transportation to get to the event.

3. “Pirate Days” Youth Day Parade Volunteer Committee Wrap-up Meeting:

Manager Estes reported to the commissioners that the wrap-up meeting with the Youth Day Parade Volunteer Committee will be on Monday, May 23, 2016, at 6:00 p.m. in the City Hall Conference Room in case anyone would like to attend.

J. MISCELLANEOUS

1. Individual Comments from Commissioners:

No items.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- 1. 4th Annual Lawndale Blues and Jazz Music Festival**
- 2. Lawndale Teen Center**

3. PRSSC Fireworks Stand Operations

4. Ladies Tea Parties

L. ADJOURNMENT

Chairperson Sitka adjourned the meeting at 7:55 p.m. to a regularly scheduled meeting to be held on Monday, May 23, 2016, at 7:00 p.m. at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Madonna Sitka, Chairperson

Attest:

Mike Estes, Community Services Manager