



**MINUTES
CITY OF LAWNDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – APRIL 11, 2016**

A. CALL TO ORDER AND ROLL CALL

Chairperson Sitka called the meeting to order at 7:05 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Chairperson Madonna Sitka
 Vice Chairperson Sirley Cuevas
 Commissioner Erica Harbison

Members Absent: Commissioner Daniel Urrutia

B. FLAG SALUTE

Vice Chairperson Cuevas led the Commissioners and those in attendance in the flag salute.

C. APPROVAL OF MARCH 28, 2016 MEETING MINUTES

Vice Chairperson Cuevas made a motion, seconded by Commissioner Harbison, to approve the minutes as written.

Motion carries 3-0. (Commissioner Urrutia absent)

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

None.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. 4th Annual Lawndale Blues and Jazz Music Festival Band Lineup:

Manager Estes confirmed with the PRSSC that there are four bands scheduled to play at the September 24, 2016, event: 1) Paul Ellis Band (Traditional Jazz); 2) Louie Cruz-Beltran Band (Latin Jazz); 3) Lawndale Blues Boys (Jazz/Rock); and 4) Awesome Blue (Jazz/Rock) and we are now in position to set the band lineup. However, due to the absence of Commissioner Urrutia, the PRSSC determined that it will table the item until the full commissioner is present. Manger Estes confirmed with the PRSSC that he would include this item on the PRSSC's next regularly scheduled meeting agenda.

2. PRSSC Youth Day Parade Participation:

Manager Estes confirmed a number of details to the PRSSC regarding their participation in the Youth Day Parade event. Manager Estes suggested that the PRSSC show up well before 9:30 a.m. to avoid the late crowds as most people show up in the 9:15 a.m. to 9:30 a.m. range. The PRSSC has also re-confirmed that they will be walking in the parade as well.

3. Larch Park Grand Opening Celebration – May 21, 2016 at 10:30 a.m.:

Manager Estes reported to the PRSSC that the grand opening celebration has been set for May 21, 2016, at 10:30 a.m. Trust for Public Land (TPL) is planning the event and will be paying for it out of their project budget. There are a number of things being planned such as the presence of a marching band, mariachi's, churros and many other elements. Please mark your calendars accordingly. More information for this event will be provided as it becomes available.

In addition, Manager Estes reported to the PRSSC that TPL is coordinating a Community Planting Day scheduled for Saturday, April 30, 2016, at 10:00 a.m. at Larch Park. Those in attendance will have the opportunity to plant plants, shrubs and trees into the ground and cover them with soil to beautify the park prior to the grand opening celebration on May 21, 2016.

4. Parks, Recreation and Social Services Commission Vacancy:

Manager Estes reported to the PRSSC that there has been one application submitted for the vacancy created by former Commissioner Luvert Austin's departure in January. However, the Mayor has determined that he would prefer to wait for the new commissioner and committee appointment period and appoint applicants at that time.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

1. Lawndale Teen Center:

Manager Estes reported to the PRSSC that there is no update at this time; however, reviewed the previous report provided to the PRSSC as follows: staff is still going through the design phase and is waiting for the project architect to make the changes that staff requested at the last project meeting. It is anticipated that the new designs will be ready for further review in the near future. In addition, it is unclear if the project will be completed by December 31, 2016 as originally projected in the project timeline. Therefore, staff will have to apply for a grant extension if the project is not going to be finished as originally projected.

H. ITEMS FROM COMMISSIONERS

1. PRSSC Fireworks Stand Operations:

Manager Estes reported to the PRSSC that neither vendor has been successful at locating a property for the PRSSC's annual fundraising program. However, staff will be sending out a Request for Proposal (RFP) soon which will require that each proposer identify a property that could be available to the PRSSC. Staff has communicated with TNT most recently who is actively searching for a property, but has not made any progress.

I. SPECIAL EVENTS UPDATE

1. "Pirate Days" Youth Day Parade:

Manager Estes reported the following planning and organization elements pertaining to the parade: 1) the final committee planning meeting was tonight; 2) the event wrap up meeting is

scheduled for Monday, May 9, 2016, at 6:00 pm. in the City Hall Conference Room; 3) staff is trying to make sure that all of the little tiny details are taken care of; 4) there are 55 entries in the parade; 5) the pirates entertainment group that has been with us for the past eight years is coming back for the event this year as all of the insurance issues have been worked out; and 6) Manager Estes reminded the PRSSC that he will not be at the event this year due to his son's graduation from college.

2. Lawndale Community Bike Ride and Open Street Event, Presented by Metro:

Manager Estes reported that the County Board of Supervisor's has approved another round of funding for open streets events to take place in years 2017 and 2018. Cycle 2 is now open for grant applications that will be due in the middle part of May and staff intends to complete the grant application and submit it accordingly. There has been some discussion about potentially moving this event to a separate day from the youth day parade.

J. MISCELLANEOUS

1. Individual Comments from Commissioners:

There were some discussions about the upcoming youth day parade.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- 1. 4th Annual Lawndale Blues and Jazz Music Festival Band Lineup**
- 2. Lawndale Teen Center**

L. ADJOURNMENT

Chairperson Sitka adjourned the meeting in the name of former Councilmember Larry Rudolph at 7:39 p.m. to a regularly scheduled meeting to be held on Monday, May 9, 2016, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Madonna Sitka, Chairperson

Attest:

Mike Estes, Community Services Manager