



**MINUTES  
CITY OF LAWDALE  
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION  
REGULAR MEETING – FEBRUARY 22, 2016**

**A. CALL TO ORDER AND ROLL CALL**

Chairperson Sitka called the meeting to order at 7:04 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present:                      Chairperson Madonna Sitka  
   Vice Chairperson Sirley Cuevas  
   Commissioner Daniel Urrutia  
   Commissioner Erica Harbison

Members Absent:                      None.

**B. FLAG SALUTE**

Commissioner Urrutia led the Commissioners and those in attendance in the flag salute.

**C. APPROVAL OF FEBRUARY 8, 2016 MEETING MINUTES**

There were no minutes to approve.

**D. PRESENTATIONS**

None.

**E. ITEMS FROM CITIZENS**

George Pelzl of Lawndale Little League approached the podium and addressed the members and discussed the following issues as they pertain to Lawndale Little League: 1) the bleachers are required to be mounted into the ground; 2) the snack bar at Jane Addams Park was recently broken into and approximately \$500.00 worth of drinks and snacks were removed from the building; and 3) Mr. Pelzl is seeking some type of assistance from the PRSSC to replenish the stolen items. Manager Estes requested that Mr. Pelzl provide an accounting of items that were stolen from the snack bar.

**F. ITEMS FROM COMMUNITY SERVICES STAFF**

**1. 4<sup>th</sup> Annual Lawndale Blues and Jazz Music Festival Band Discussion:**

Manager Estes provided the following report regarding band solicitation for the 4<sup>th</sup> Annual Lawndale Blues and Jazz Music Festival: 1) Paul Ellis, the leader of the Paul Ellis Trio, has agreed to play at the event with a six piece band; and 2) staff is still negotiating with the Louie Cruz-Beltran Band to perform at the event for a more reasonable fee as recently determined by

the PRRSC. In addition, per the PRSSC's suggestion, Rosa Lee Brooks was not solicited with an offer to play at the 4<sup>th</sup> annual event.

**2. PRSSC Fireworks Stand Use of Proceeds:**

Manager Estes reported to the PRSSC that the following expenses have incurred by the PRSSC since the closing of the Fireworks Stand for 2015:

**Community/Community Event Expenditures for 2015:**

3 <sup>rd</sup> Annual Lawndale Blues and Jazz Music Festival:	\$9,491.00
Halloween Haunt Giveaway Items:	\$394.00
Pet Waste Stations for Hogan and Hopper Parks:	\$2,488.00
<b>Total Community Event Expenditures:</b>	<b>\$12,373.00</b>
<b>Percentage of 2015 Revenues Spent:</b>	<b>64</b>

**Charitable Contributions for 2015:**

Donation to Lawndale Christmas Basket Program:	\$2,500.00
Donation to Lawndale Christmas Basket Program:	\$2,500.00
<b>Total Charitable Contributions Expenditures:</b>	<b>\$5,000.00</b>
<b>Percentage of 2015 Revenues Spent:</b>	<b>30</b>

<b>2015 Fireworks Stand Revenue:</b>	<b>\$18,550.00</b>
<b>Total Expenditures:</b>	<b>\$17,373.00</b>
<b>Total Percentage of 2015 Revenues Spent:</b>	<b>94</b>

**3. PRSSC Fireworks Stand Property Discussion:**

Manager Estes reported to the PRSSC that there have been discussions regarding the search for a desirable property for the PRSSC's annual fireworks booth fundraising program with fireworks vendor TNT. TNT has been tasked to find a property that would be desirable to the PRSSC and they are actively searching the City for the best property that they can find. The PRSSC is interested in learning if the TNT property at the Spires location near the corner of Manhattan Beach Blvd. and Hawthorne Blvd. is available. There was also a brief discussion about Phantom Fireworks request for a letter from the PRSSC.

**4. Youth in Government Day Participation Invitation:**

Manager Estes attached the letter requesting participation in the event which is scheduled for Wednesday, March 9, 2016. If any PRSSC members are interested in participating, please RSVP to myself or Community Services Supervisor, Sabina Almeida as the attached letter requests.

**G. PARK IMPROVEMENTS AND FACILITIES UPDATE**

None.

**H. ITEMS FROM COMMISSIONERS**

None.

**I. SPECIAL EVENTS UPDATE**

**1. "Pirate Days" Youth Day Parade:**

Manager Estes reported the following planning and organization elements pertaining to the parade: 1) the event is exactly two months out; 2) there are approximately 33 entries at this time; 3) the entry deadline is approximately three weeks away; 4) negotiations with a new pirates group are ongoing and we are getting close to formulating a contract for entertainment services; and 5) we have two Grand Marshall's that have committed to participate: Chimeze Metu, freshman basketball player at USC; and 2) Crystal Sanchez, inventor of the Guardian Locket.

The PRSSC discussed their participation in the Youth Day Parade event and determined that they will not need a vehicle this year. In lieu of a vehicle, the members have decided that they will ride their bicycles in the parade and will require generic Parks, Recreation and Social Services Commission signs attached.

**2. Lawndale Community Bike Ride and Open Street Event, Presented by Metro:**

Manager Estes reported the following event details to the PRSSC: 1) all advertising elements have been released; 2) the community engagement and public outreach program, headed by From Lot to Spot, will begin this week; and 3) it will be interesting to see how many participants we will have at the event and how many businesses we will have that will support and participate in the event.

**3. Youth in Government Day \_ March 9, 2016:**

No report.

**J. MISCELLANEOUS**

**1. Individual Comments from Commissioners:**

None.

**K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

- 1. 4<sup>th</sup> Annual Lawndale Blues and Jazz Music Festival Bands**
- 2. Discussion Pertaining to Future Funding for the Ladies Tea Parties**
- 3. Lawndale Little League Replenishment of Stolen Snack Items**
- 4. Lawndale Teen Center**

**L. ADJOURNMENT**

Vice Chairperson Cuevas adjourned the meeting at 8:04 p.m. to a regularly scheduled meeting to be held on Monday, March 8, 2016, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

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Madonna Sitka, Chairperson

Attest:

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Mike Estes, Community Services Manager