



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING – FEBRUARY 8, 2016**

A. CALL TO ORDER AND ROLL CALL

Chairperson Sitka called the meeting to order at 7:02 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Chairperson Madonna Sitka
 Vice Chairperson Sirley Cuevas
 Commissioner Daniel Urrutia
 Commissioner Erica Harbison

Members Absent: None.

B. FLAG SALUTE

Commissioner Harbison led the Commissioners and those in attendance in the flag salute.

C. APPROVAL OF FEBRUARY 8, 2016 MEETING MINUTES

Vice Chairperson Cuevas made a motion, seconded by Commissioner Urrutia, to approve the minutes as written.

Motion carries 3-0 (Chairperson Sitka abstain)

D. PRESENTATIONS

None.

E. ITEMS FROM CITIZENS

A representative from the South Bay Workforce Investment Board addressed the PRSSC regarding its programs and availability of labor to assist with City operations.

F. ITEMS FROM COMMUNITY SERVICES STAFF

1. 4th Annual Lawndale Blues and Jazz Music Festival Band Discussion:

Manager Estes provided audio clips of three bands that are being considered to perform at the 4th Annual Lawndale Blues and Jazz Music Festival: 1) Louie Cruz-Beltran Band; 2) Rose Lee Brooks; and 3) Paul Ellis Trio.

After some discussions amongst the members, the PRSSC suggested the following: 1) negotiate a performance fee with Paul Ellis who represents the Paul Ellis Trio; and 2) continue

performance fee negotiations with the Louie Cruz-Beltran Band. There was no suggestion to move forward with securing the Rosa Lee Brooks Band by the PRSSC.

Manager Estes confirmed with the PRSSC that he would continue the negotiations with the Louis Cruz-Beltran Band and attempt to get them to play for a lower price. In addition, Manager Estes confirmed with the PRSSC that he would inquire about a performance fee for the Paul Ellis Trio and return at the next regularly scheduled meeting with performance cost details.

2. PRSSC Fireworks Stand Use of Proceeds:

Manager Estes reported to the PRSSC the discussions that took place at the February 1, 2016, City Council meeting and provided some clarification that the PRSSC could continue to spend its Fireworks Trust Fund Account monies in the same manner that it has in the past. It was suggested that monies spent on specific events, such as the Lawndale Blues and Jazz Music Festival are considered "Community Event" expenditures and meet the criteria for the Use of Proceeds as defined in the Lawndale Municipal Code. The PRSSC went on record as desiring to contribute to the eventual Lawndale Teen Center that is currently in the design phase.

3. PRSSC Music Festival Sponsorship Process:

Manager Estes reported to the PRSSC that the discussions that took place at the February 1, 2016 City Council meeting resulted in the decision by the City Council to include the necessary funds for the annual Lawndale Blues and Jazz Music Festival in the City's General Fund Budget for 2016-17. This will allow sponsorship solicitation activities to take place for the event without the PRSSC leading the program.

4. Potential Expenditure – Lawndale Council PTA Christmas Basket Program Donation:

Manager Estes summarized the staff report for the PRSSC regarding a potential donation to the Lawndale Council PTA Christmas Basket program for \$2,500.00 as determined by the PRSSC at its January 25, 2016 regularly scheduled meeting. After a brief discussion amongst the PRSSC members, Commissioner Harbison made a motion, seconded by Commissioner Urrutia, to approve PRSSC Resolution 1059-16 for a donation of \$2,500.00 to the Lawndale Council PTA Christmas Basket program. Manager Estes confirmed with the PRSSC that he would ensure that the transaction was completed as soon as possible.

5. Invitation to South Bay Cities Council of Governments General Assembly:

Manager Estes provided an attachment to the PRSSC inviting them to the event. Instructions on how to register for the event were included in the attachment.

G. PARK IMPROVEMENTS AND FACILITIES UPDATE

1. Teen Center Project Update:

Manager Estes reported to the PRSSC that due to staff turnover and the desire to reanalyze the design plans for the eventual Lawndale Teen Center, that it is quite possible that the project may run later than initially planned. At this time revisions to the design plan are being made by the project architectural firm which will be reanalyzed by staff in the near future. Once the design plans have been completed and approved by staff, then the City will put the project out to bid for construction and construction management services. At this time, the grant funding for the project is effective through December 31, 2016. However, it is likely that the City will need to seek a grant extension for the project.

H. ITEMS FROM COMMISSIONERS

1. Discussion with Phantom Fireworks Director of Real Estate:

This item was postponed due to an illness which prevented the Phantom Fireworks, Director of Real Estate from attending the meeting. There was no desire by the PRSSC to reschedule the meeting and the PRSSC was in favor of waiting to see what type of property that Phantom Fireworks will be able to secure for the 2016 Fireworks Stand Fundraising Program. However, the PRSSC was interested in reaching out to the other fireworks vendor, TNT, to see what type of property they can secure for the PRSSC.

I. SPECIAL EVENTS UPDATE

1. "Pirate Days" Youth Day Parade:

Manager Estes reported the following planning and organization elements pertaining to the parade: 1) there are approximately 30 entries at this time; 2) the entry deadline is approximately five weeks away; 3) staff is currently negotiating with a new pirate group to provide parade entertainment services; 4) all advertising has been completed; 5) event posters have arrived; 6) Chimeze Metu, freshman basketball player at USC has committed to participating in the parade; and 7) Crystal Sanchez, a student inventor at the University California at Irvine, who invented the Guardian Locket, will be a second Grand Marshall.

2. Lawndale Community Bike Ride and Open Street Event, Presented by Metro:

Manager Estes reported the following event details to the PRSSC: 1) the 11" x 17" event posters have arrived; and 2) the public outreach and community engagement program for the event and headed by From Lot to Spot will begin this month.

3. Youth in Government Day:

The City is currently planning for this event to take place on Wednesday, March 9, 2016. More information will be provided as we get closer to the event date.

J. MISCELLANEOUS

1. Individual Comments from Commissioners:

None.

K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

1. 4th Annual Lawndale Blues and Jazz Music Festival Bands

L. ADJOURNMENT

Vice Chairperson Cuevas adjourned the meeting at 8:11 p.m. to a regularly scheduled meeting to be held on Monday, February 22, 2016, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

Madonna Sitka, Chairperson

Attest:

Mike Estes, Community Services Manager