



**MINUTES  
CITY OF LAWDALE  
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION  
REGULAR MEETING – JANUARY 25, 2016**

**A. CALL TO ORDER AND ROLL CALL**

Chairperson Sitka called the meeting to order at 7:03 p.m. in the City Hall Council Chamber, located at 14717 Burin Avenue, Lawndale, California.

Members Present: Vice Chairperson Sirley Cuevas  
Commissioner Daniel Urrutia  
Commissioner Erica Harbison

Members Absent: Chairperson Madonna Sitka

Others Present: Ken Adams, Fireworks Stand Volunteer

**B. FLAG SALUTE**

Commissioner Urrutia led the Commissioners and those in attendance in the flag salute.

**C. APPROVAL OF JANUARY 11, 2016 MEETING MINUTES**

Commissioner Harbison made a motion, seconded by Commissioner Urrutia, to approve the minutes as written.

**Motion carries 3-0** (Chairperson Sitka absent)

**D. PRESENTATIONS**

None.

**E. ITEMS FROM CITIZENS**

None.

**F. ITEMS FROM COMMUNITY SERVICES STAFF**

**1. 4<sup>th</sup> Annual Lawndale Blues and Jazz Music Festival Band Discussion:**

Manager Estes suggested that this item be tabled until February when the full commission is in attendance. The members of the PRSSC were in agreement and the item was tabled to the February 8, 2016, regularly scheduled meeting.

**2. PRSSC Fireworks Stand Use of Proceeds:**

Manager Estes reported to the PRSSC that the items pertaining to the potential ordinance changes regarding seeking sponsorship for the annual music festival and the use of proceeds as it pertains to the annual PRSSC Fireworks sales program have been included on the City Council agenda for February 1. The PRSSC briefly discussed who would be available to attend and Manager Estes confirmed that he would have related documentation available for those who attend the meeting.

**3. PRSSC Fireworks Stand Property Discussion:**

Manager Estes reported to the PRSSC that staff had a discussion with Phantom Fireworks representative Morrie Dym regarding locating a property for the 2016 fireworks stand sales program. Mr. Dym mentioned that he is still seeking a property for the PRSSC, but cannot confirm the location of such property at this time. It was suggested that Mr. Dym be invited to the February 8, 2016, PRSSC meeting so the issues can be discussed in an open forum.

**4. 2016 Fireworks Sales Package:**

Manager Estes reminded the PRSSC members that the Fireworks Sales Application Package is due to the Finance Department on Thursday, January 28, 2016.

**G. PARK IMPROVEMENTS AND FACILITIES UPDATE**

**1. Larch Park Update – Easement for Parking Lot Use with Restoration Life Church:**

Manager Estes informed the PRSSC members that the City recently entered into an agreement with Restoration Life Church to use their parking lot for park patrons visiting Larch Park once the park opens to the public. The agreement will allow park patrons to use the parking lot during designated hours absent Wednesday afternoon and evenings and Sunday mornings and afternoons due to their church services. In addition, the City will be notified in advance of dates in which the parking lot will not be available due to church special events, special services, etc. in which case signs will be posted accordingly. Street and neighborhood parking will have to be sufficient for cases in which the church parking lot is not available.

**H. ITEMS FROM COMMISSIONERS**

None.

**I. SPECIAL EVENTS UPDATE**

**1. “Pirate Days” Youth Day Parade:**

Manager Estes reported the following planning and organization elements pertaining to the parade: 1) the City has obtained a verbal agreement from University of Southern California Trojans basketball player Chimeze Metu, who went to Lawndale High School, to be the Grand Marshall; 2) there are approximately 24 entries at this time; 3) the awards categories were reviewed and affirmed by the youth day parade committee; 4) the City is currently attempting to secure a panel of judges to judge the parade entries in the categories affirmed by the youth day parade committee; 5) the City is continuing to search for other Grand Marshall participants to participate in the event as well; and 6) the City is still trying to secure a pirates entertainment group and there are ongoing discussions with two groups at this time.

**2. Lawndale Community Bike Ride and Open Street Event, Presented by Metro:**

Manager Estes reported the following event details to the PRSSC: 1) planning for the event continues to develop; 2) advertising elements include an image on the EMI electronic sign adjacent to the 405 freeway; 3) an 11” x 17” poster has been completed and is in the process of being distributed at keys area within the City; and 3) two banners for Hawthorne Boulevard are currently in production. As we get closer to the event, more comprehensive updates will be provided.

**3. Youth in Government Day:**

The City is currently going through the process of securing a date for the program. It is suspected that the program will take place on a weekday in March. More details will be provided as they become available.

**J. MISCELLANEOUS**

**1. Individual Comments from Commissioners:**

None.

**K. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

- 1. Discussion Pertaining to the 4<sup>th</sup> Annual Lawndale Blues and Jazz Music Festival Bands**
- 2. Potential Expenditure – Lawndale Council PTA Christmas Basket Program Donation**
- 3. Meeting with Phantom Fireworks Regarding Fireworks Stand Location**

**L. ADJOURNMENT**

Vice Chairperson Cuevas adjourned the meeting at 7:34 p.m. to a regularly scheduled meeting to be held on Monday, February 8, 2016, at the Lawndale City Hall Council Chamber located at 14717 Burin Avenue.

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Sirley Cuevas, Vice Chairperson

Attest:

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Mike Estes, Community Services Manager