

City of Lawndale

Facility Rental Deposit and Fee Schedule (Page 1 of 2)

Facility Address/Room		Room Specifications				Hourly and Flat Fees; Deposits	
Facility/Address	Room	Location	Size (Square Feet)	Capacity	Equipment Available	All User Groups	Security Deposit
Community Center 14700 Burin Avenue	Meeting Room (Full)	Second Floor	1,780	90 (Assembly)	Tables Chairs	\$64 per hour*	\$500
	Meeting Room 1 or 2 (Half)	Second Floor	890	45 (Assembly)	Tables Chairs	\$32 per hour*	\$250
	Main Event Room (Full)	Third Floor	3,722	400 (Assembly) 240 (Dining)	38 Tables (Round) 400 Chairs	\$134 per hour*	\$1,000; Alcohol: Add'l \$500
	Main Event Room A or B (Half)	Third Floor	1,861	200 (Assembly) 120 (Dining)	19 Tables 200 Chairs	\$67 per hour*	\$500; Alcohol: Add'l \$500
	Platform Stage	Third Floor	616	40	N/A	\$75 per use	\$250
	Kitchen (Partial Use)	Third Floor	800	4	Refrigerator, Counters and Sinks Only	\$100 per use	\$250
	Kitchen (Full Access) Licensed and Insured Caterer Required	Third Floor	800	4	Full Use (Excluding Pantry, Closet, Storage Areas)	\$200 per use	\$250

Additional Community Center Fees and Conditions:

* All hourly fees shall be charged in increments of 15 minutes or .25 hours after the minimum time required.

Security: Events that include beer, wine and/or champagne, or groups in excess of 100 must have security. Each permittee for an event involving beer, wine and/or champagne will be required to retain, at its cost, security services from the Los Angeles County Sheriff's Department. A permittee for an event without beer, wine and/or champagne for which security is otherwise required or if security will be provided at permittee's election, must retain security services from a vendor on a City-approved list, at permittee's sole cost.

An event involving beer, wine and/or champagne will require the payment of a deposit fee in the amount of an additional \$500 per use. Only beer, wine and/or champagne is allowed in the Main Event Room. Alcohol will not be allowed anywhere else in the Community Center. Hard alcohol is not permitted on City property.

Insurance Fee: Private groups or those uninsured must purchase General Liability Insurance through the City from a third party carrier rated on a per event basis to be paid directly to insurance provider.

Main Event Room (Full or Half) Kitchen and Platform Stage must be reserved for equal length of time and no less than 3 hours. **Meeting Room (Full or Half)** must also be reserved for a minimum of 3 hours.

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Facility Rental Deposit and Fee Schedule (Page 2 of 2)

Facility/Address	Room	Location	Size (Square Feet)	Capacity	Equipment Available	Resident: Non- Profit	Resident: Private	Non- Resident: Non- Profit	Non- Resident: Private	Security Deposit
Community Center Annex 14616 1/2 Grevillea	Indoor Space	N/A	1,000	80	6 Tables 70 Chairs	\$50 (All User Groups)				\$250
Dan McKenzie Community Garden 4324 W. 160th St.	Individual Garden Plot (20' x 20')	On Property	400	N/A	Community Tool Shed and Water Access	\$20 Per Year	\$20 Per Year	\$30 Per Year	\$30 Per Year	\$25 Per Plot
						Seniors 62+ - \$15 Per Year				
Diane Bollinger Memorial Gymnasium 4040 W. 154th St.	Regulation Basketball Court	On Property	N/A	4,000	Indoor Basketball Court Only	\$15	\$20	\$25	\$30	\$250
Jane Addams Park 15114 Firmona Avenue	T Ball Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Training Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Major Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Snack Bar	On Property	N/A	4	Refrigerator	\$0	\$0	\$0	\$0	\$250
						Note: Snack bar rented concurrently with a field rental only.				
Rogers/Anderson Park 4161 Manhattan Beach Boulevard	Senior Baseball Field (No Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Soccer Field/Track (No Lights Available)	On Property	N/A	N/A	N/A	\$10	\$15	\$20	\$25	\$50
William Green Park 4558 W. 168th Street	Baseball Field (Lights Available)	On Property	N/A	N/A	Bases	\$10	\$15	\$20	\$25	\$50
	Community Room	On Property	N/A	35	5 Tables; 30 Chairs	\$25 (All User Groups)				\$250
Show Wagon Mobile Trailer	32 Foot Mobile Entertainment Stage	Mobile	N/A	20	N/A	\$250 (Flat Rate) Maximum five days. Delivery and pickup on Monday thru Friday. No delivery or pickup on Saturdays, Sundays or City holidays.				\$250