

**MINUTES OF THE
LAWDALE CITY COUNCIL REGULAR MEETING
SEPTEMBER 5, 2017**

- A. CALL TO ORDER AND ROLL CALL** – Mayor Pullen-Miles called the meeting to order at 6:31 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The City Council met concurrently with the governing boards of the Lawndale Public Financing Authority and the successor agency to the Lawndale Redevelopment Agency.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Daniel Reid, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Bernadette Suarez

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Stephen N. Mandoki, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain April Tardy, Public Works Director/City Engineer Frank Senteno, Assistant City Clerk Pamela Giamario, Community Services Director Mike Estes, Municipal Services Director Deborah Holland, Community Development Director Sean Moore, and approximately 13 audience members

- B. CEREMONIALS** – Mayor Pro Tem Reid led the flag salute and Pastor Eddie Vargas provided the inspiration.

C. PRESENTATIONS

Retirement - Jeff Van Liew, Municipal Services Officer. The City Council presented a plaque and lapel pin to Mr. Van Liew, thanking him for his ten years of service to the city.

- D. PUBLIC SAFETY REPORT** – Captain Tardy provided tips for keeping children safe on the internet.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

- Jose Parra, Lawndale Library Manager – library activities
- Pam London – recreational vehicles parked on the streets; removal of front yard parking pads when there is no longer need for ADA access; number of animal control officers and frequency of calls for service
- Charmaine Doty – encouraging people to participate in Clean Up week activities and visit the Lawndale museum
- Steve Koonz – homeless encampments
- Gary McDonald – suggestions to coordinate with Caltrans to clean up homeless camps and appropriate from reserves to protect the residents; councilmember economic disclosure about doing business with the city
- Johnny London – suggestions that council hear public comments after discussing agenda items to enable the public to respond to points in the discussion and to replace a retired animal control officer with a code enforcement officer

- F. COMMENTS FROM COUNCIL** – The City Council responded generally to the comments, but did not refer any matters to staff or request placement of any issues on a future meeting agenda.

Councilmember Kearney, for Ms. London's benefit, reported that council would hopefully discuss motor homes during the next meeting. Mayor Pullen-Miles solicited Captain Tardy's input on addressing the homeless problem. Councilmember Osborne received clarification about enforcement of front yard parking pad restrictions from City Attorney Israel and Community Development Director Moore. In response to Mayor Pullen-Miles' questions, Municipal Services Director Holland confirmed that municipal services officers are cross trained and discussed the animal control officers' duties.

G. CONSENT CALENDAR

Motion to read by title only and waive further reading of all ordinances listed on the agenda. (Recommendation: that council approves.)

Council Advisory Bodies – Terms of Office. (Recommendation: Staff recommends that the City Council establish the term of office for the Planning Commission, the Parks, Recreation and Social Services Commission, the Cable Commission and the Personnel Board to begin on March 1 of odd-numbered years and end on February 28 of the succeeding odd-numbered year, and to extend the term of current appointees to end on February 28, 2019 by adopting Ordinance No. 1142-17.)

Annual Accounting and Five Year Findings of Development Fees for the Improvement of City Parks and Recreation Facilities. (Recommendation: that the City Council adopt Resolution No. CC-1709-045.)

Accounts Payable Register. (Recommendation: that the City Council adopts Resolution No. CC-1709-042, authorizing the payment of certain claims and demands in the amount of \$467,313.79.)

Minutes of the Lawndale City Council Regular Meeting – August 21, 2017.
(Recommendation: that council approves.)

A motion by Mayor Pro Tem Reid to approve the consent calendar was seconded by Councilmember Kearney and carried by a vote of 5-0 following City Attorney Israel's reading of the title of Ordinance No. 1142-17.

H. PUBLIC HEARINGS

Community Services Department Fees. City Manager Mandoki proposed that council consider adjustments to youth team sports and summer day camp fees to recover a greater proportion of the city's costs and achieve alignment with neighboring cities' fees, noting that it had been more than ten years since last adjustment. The proposal would increase fees slowly over three years and add separate fees for summer day camp field trips, and would, hopefully, result in reducing the city's subsidy of the programs from \$85,000 to \$50,000 annually.

Councilmember Suarez asked if there were fee waivers or reduced fees for low income residents and was told that there were none. Councilmember Kearney learned that approximately 50 youngsters attend each field trip at a bus rental cost of \$450 to 500.

The public hearing was opened and closed immediately, there being no one wishing to testify.

When Mayor Pullen-Miles returned to the issue about low income subsidies, he was informed that some cities have scholarship programs paid for by the city or through private donations. City Manager Mandoki and Community Services Director Estes noted that there had not been requests

for additional subsidies for low income participants. Councilmember Suarez suggested that the city should consider gradual increases sooner rather than wait ten years to review fees.

A motion by Councilmember Osborne to approve the proposed fee structure by adopting Resolution No. CC-1709-044 was seconded by Councilmember Suarez and carried by a vote of 5-0.

I. ADMINISTRATION

Annual Repairs and Reconstruction of Portions of Various Streets and Alleys. Public Works Director Senteno recommended that council award three contracts to rehabilitate nine street segments and provided details about the services to be contracted and funding for the project which was fully budgeted.

Mr. Senteno confirmed for Mayor Pro Tem Reid that the requested contingency allocation should be sufficient even if the contractor encountered substrate problems. Councilmember Osborne received clarification that the project should be complete before the holidays.

Councilmember Osborne moved to 1) award a construction contract in the amount of \$1,093,320 to Sequel Contractors, Inc. for the fiscal year 16/17 annual street improvement project; 2) approve the agreement with Infrastructure Engineers for inspection and construction management services for a not-to-exceed amount of \$51,680; 3) approve the amended agreement with CivilSource to increase the design budget by \$8,200; and 4) approve a twenty percent (20%) contingency of \$218,664 to avoid project delays and facilitate timely project completion. Councilmember Kearney seconded the motion which carried by a vote of 5-0.

Filling Vacancies on the Youth Advisory Committee. Assistant City Clerk Giamario reported that three members had graduated, leaving vacancies on the committee, and that three students had submitted applications for appointment.

Mayor Pullen-Miles appointed the three applicants to serve on the committee. When Councilmember Kearney pointed out that one candidate indicated on his application that he was not 18 years of age or less, staff agreed to confirm his age before he would be sworn into office.

Councilmember Osborne moved to ratify the mayor's appointment of Andrew Espindola, Zak Noah and Ángel Tena to the committee by directing staff to insert the appointees' names into sections 1 and 2 of Resolution No. CC-1709-043 and adopting the resolution as amended. Councilmember Kearney seconded the motion which carried by a vote of 5-0.

J. CITY MANAGER'S REPORT – City Manager Mandoki encouraged participation in the upcoming Blues and Jazz Festival and Veteran's Day field of honor.

K. ITEMS FROM COUNCILMEMBERS

Councilmember Report of Attendance at Meetings and/or Events – none

Mayor Pullen-Miles expressed sympathy for those in Texas and Louisiana that were affected by Hurricane Harvey.

L. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation - The City Council conducted a closed session, pursuant to Government Code section 54956.9(d)(4), because the City was

considering whether to initiate litigation in one case. City Attorney Israel reported that the City Council voted unanimously to initiate a receivership on the property located at 4550 West 170th St.

- M.** **ADJOURNMENT** – There being no further business to conduct, the mayor adjourned the meeting at 8:00 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman, City Clerk

/plg.

Approved: 9/18/17