

City of Lawndale
Non-Exclusive Solid Waste and Recyclables Collection Permit
Terms and Conditions for Business License and Collection Permit

The following are terms and conditions pursuant to issuance of a solid waste and recyclables collection permit. Note that, in addition to the requests below, permittees are required to follow Chapter 8.28, Chapter 5.08 and all sections of the city of Lawndale Municipal Code and all other applicable rules and regulations, or risk suspension or revocation of the permit and business license.

1. Permit. It is unlawful for any business or person, not exempted under Chapter 8.28.030 of the Code or operating exclusively under a franchise agreement with the city in accordance with Chapter 8.28.070(C) of the Code, to collect, haul or transport refuse, recycling or green waste in the city, unless the city has issued the business or person a permit.
2. Application. All solid waste collectors doing or intending to do business in the city shall complete and submit an application for a permit. The application shall be completed in full, with all additional documentation and requested information attached.
3. Application Instructions. Application must be completed in its entirety. If there is not enough room to list all owners, partners or officers, or any other requested information, attach additional sheets.

Section I: Fill in general business information.

Section II: If applicant is a privately-owned company, list the name and address of each owner, partner or corporate officer. If the applicant is a publicly owned corporation, include the name of the parent company, if applicable, and address of the corporation's headquarters.

Section III: Applicant must provide a contact that may be reached 24-hours per day in the event of an emergency.

Section IV: Address where all vehicles and operating equipment used within the city will be kept. List all affiliated companies whose names might appear on collection vehicles to be used within the city.

Section VII: Signature of duly authorized business representative is required.

4. Required Documentation (to be attached).
 - a. This completed application
 - b. A copy of the corporation's Articles of Incorporation, fictitious name filings, or comparable formation document for other forms of ownership
 - c. Certificate of Insurance verifying that the applicant carries at least the following amounts of insurance coverage:

General Comprehensive Liability:	\$5,000,000
Automotive Liability:	\$5,000,000
Workers' Compensation Insurance	\$1,000,000

5. Criminal Action Disclosure (to be attached). Attach a complete listing and explanation of any criminal convictions against applicant or any person identified to subsection IV of this application, for convictions relating to waste disposal or other waste-related services provided by applicant during the five-year period preceding the date of the application.

6. Traffic Accident Disclosure (to be attached). A complete listing and explanation of any traffic accidents involving any waste collection vehicles owned or operated by applicant during the past five (5) years.

7. Fees.
 - a. Fee Amount

Fixed annual application fee, quarterly business license and quarterly AB 939 fees are charged to solid waste collectors as follows:

 1. Fixed annual application/renewal fee of \$700;
 2. 3% of gross receipts derived from services provided in the city or to city businesses or residents as the quarterly business license fee;
 3. 9% of gross receipts derived from services provided in the city or to city businesses or residents as the quarterly AB 939 fee, for revenue from refuse collection only.

 - b. Fee Payment

For new applicants, the annual application fee is due upon application. For annual application renewals, this fee is due by January 31 for the upcoming year. All permits expire each January 1. Fees derived as a portion of gross receipts are due within 30 days of the end of each calendar quarter, or within 30 days of revocation of permit.

8. Late Fees. Fees paid late will be charged a late fee in accordance with Chapter 5.07.030.

9. Reporting. Permittees are required to submit quarterly reports on the attached, city-provided forms in accordance with Chapter 8.28.184 of the Municipal Code.



City of Lawndale

14717 Burin Avenue · Lawndale, CA 90260 · (310) 970-2100

Solid Waste and Recycling Collection Permit and Business License Application (continued)

Section III: In Case Of Emergency, Please Contact:

Name _____ Title _____ Business Hours Phone () _____
Address _____ 24-hour Access Phone () _____

Section IV: Vehicle Information

Address where all vehicles and operating equipment used within the city will be kept:

Other company names which may be displayed on vehicles used within the city:

Section V: Insurance

Workers' Compensation Insurance:

Insuring Company _____ Policy #: _____

General Liability Insurance:

Insuring Company _____ Policy #: _____

Automobile Liability Insurance:

Insuring Company _____ Policy #: _____

Section VI: Reminder – Have you included:

- 1) Articles of Incorporation or other applicable formation document
- 2) Certificate of insurance
- 3) List of criminal convictions requiring disclosure
- 4) List of traffic accidents requiring disclosure
- 5) Application/renewal fee of \$700 made payable to The City of Lawndale (refundable upon non-approval of this application) and other fees as applicable
- 6) Signed, complete, accurate application

Section VII: Signature

I declare, under penalty of perjury, that the information contained in this application and its attachments is true and correct, and that all required licenses are in full force and effect.

Date: _____ Signature of Owner or Representative _____

Print Name and Title: _____

City Approval Section: (do not write below this line)

Approved: _____ Not Approved: _____

By: _____ Date: _____

Name: _____ Title: _____

Application fee received: _____ Complete information and documentation received: _____

Missing Documentation: _____