



CITY OF LAWDALE

14717 Burin Avenue, Lawndale, CA 90260
 Telephone #: (310) 973-3200 • Fax #: (310) 970-2183
 Web Site: www.lawndalecity.org

APPLICATION FOR HOME OCCUPATION PERMIT

		PERMIT #:	
APPLICANT'S NAME:		SOCIAL SECURITY NO.:	
BUSINESS NAME (DBA):		DRIVER'S LICENSE NO.:	DATE OF BIRTH: DD/MM/YY
STREET ADDRESS:		CITY:	ZIP:
MAILING ADDRESS:		CITY:	ZIP:
TELEPHONE: ()	CONTRACTOR'S STATE LIC. NO.:	CLASS/EXPIRATION DATE:	
STATE RESALE NO.:	TAX ID NO.:		
STATE THE EXACT NATURE OF BUSINESS:			
STATE THE EXACT EQUIPMENT/MATERIALS TO BE USED:			
VEHICLE LICENSE PLATE NO.:	YEAR/MAKE/MODEL/COLOR:	WEIGHT OF VEHICLE:	REGISTERED OWNER:
HOME AREA USED FOR BUSINESS:			
SALES AND DELIVERY METHOD (S):			
PERSON (S) PARTICIPATING (OTHER THAN APPLICANT):			
BUSINESS OWNERS:			
<input type="checkbox"/> SOLE OWNERSHIP		<input type="checkbox"/> PARTNERSHIP	
		<input type="checkbox"/> CORPORATION	
RESIDENCE:			
<input type="checkbox"/> SINGLE FAMILY		<input type="checkbox"/> APARTMENT	
		<input type="checkbox"/> CONDOMINIUM	
PROPERTY OWNER'S NAME:		TELEPHONE: ()	
ADDRESS:		CITY:	ZIP:
<p>I, hereby certify that I have read and understand City of Lawndale Home Occupation Business Zoning requirements sections 17.36.090-17.36.120, which outline the conditions and restrictions under which home occupations are allowed within the City of Lawndale. Furthermore, I agree to abide by the conditions set forth in said Ordinance and I understand failure to comply with these and all conditions pertaining to said Home Occupation may be cause for revocation of my license to conduct this business at the above location.</p> <p>_____ Signature of Applicant _____ Date</p>			
*****THE CITY OF LAWDALE OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE*****			
APPROVED: <input type="checkbox"/>	DISAPPROVED: <input type="checkbox"/>	PLANNING DEPT: _____	DATE: _____
ZONE: _____		CONDITIONS: _____	
FINANCE:	TAKEN BY: _____		
DATE PAID: _____	RECEIPT #: _____		
CHECK: <input type="checkbox"/> # _____	CC APP CODE: <input type="checkbox"/> # _____	\$ _____	CASH: <input type="checkbox"/> \$ _____
APPLICATION FEE:		\$ _____	
BUSINESS TAX:		\$ _____	
SPECIAL PERMIT FEE:		\$ _____	
*STATE CASp FEE:		\$ 4.00	
PENALTY FEE:		\$ _____	
TOTAL DUE:		\$ _____	

*NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx - The Department of Rehabilitation at www.rehab.cahwnet.gov - The California Commission on Disability Access at www.cdda.ca.gov .

**CITY OF LAWDALE
HOME OCCUPATION BUSINESS
ZONING REQUIREMENTS
(LMC CHAPTER 17)**

SECTION 17.36.090 *Home Occupations – Definition*

“Home Occupation” means the utilization of a person’s own residence or an outbuilding theretofore any business use, be it manufacturing or commercial.

SECTION 17.36.100 *Home Occupations-Permit Required*

Home Occupations are not permitted in any zone in the city unless a valid home occupation permit has been issued as provided for in this chapter.

SECTION 17.36.110 *Home Occupations –Conditions for Permit Approval*

Home occupation permits shall be issued by the city, after approval of the director upon payment of a fee established by the City Council resolution provided that the following conditions are met.

- A) That there be no alteration in the residential character of the premises in connection therewith.
- B) That no more than one hundred fifty square feet of the premises be so occupied and used; such one hundred fifty square feet must be within the dwelling of a fully enclosed accessory building and may not occupy required parking areas.
- C) That no motor other than electrically operated motors shall be used in connection therewith, and that the total horsepower of such motors shall not exceed one-half horsepower in all;
- D) That no merchandise or articles shall be displayed for advertising purposes;
- E) That no merchandise or articles pertaining to such home occupation shall be stored other than in the one hundred fifty square feet allotted to such home occupation other than in approved vehicles;
- F) That no assistants shall be employed in connection therewith;
- G) That no sign or advertising device relative thereto shall be displayed on the premises other than on approved vehicles;
- H) That the use will not generate pedestrian or vehicular traffic substantially greater than traffic normal to the neighborhood in which it is located and not require the use of additional off-street parking facilities.
- I) That no vehicles, including delivery vehicles, in excess of one ton rating be utilized in connection therewith and that no such approved vehicles be painted, designed, decalced or have thereon any writing, such as to make reference to the home occupation unless approved by the planning Commission;
- J) That no use of utilities or community facilities shall occur beyond that reasonable to the use of the property for residential purposes;
- K) That no home occupations shall be permitted when the same is objectionable due to noise, dust, smoke, odor, poisons, toxic substances, flammability, or other causes.

SECTION 17.36.120 *Home Occupations-Grounds For Permit Denial*

Issuance of a home occupation permit may be denied upon a finding by the city’s representative that the issuance of such a permit will be detrimental to the health, safety or welfare of the citizens of the city or is otherwise violative of the spirit and purpose of the zoning ordinance and its application to the subject premises and surrounding neighborhood. An existing zoning building code or municipal code violation may be cause for denial.

*I, the undersigned business owner have **read** and **understand** the zoning requirements set forth by the above and will adhere to all of these regulations.*

Print Name: _____

Date: _____

Signature: _____



CITY OF LAWNDALE
COMMUNITY DEVELOPMENT DEPARTMENT
14717 Burin Avenue, Lawndale, CA 90260
Telephone: (310) 973-3230

FEE: \$139.04
(Must be submitted with application)
NON-REFUNDABLE

Zoning Approval for New/Modified Business License (including HOC)

To all applicants: Every business must meet planning and zoning requirements to ensure its business category and sites are compatible. Before signing a lease or investing in a location, fill out this application to receive planning and zoning review for your proposed business.

Date: _____ Telephone No.: _____

Business Address: _____

(Include Suite or Unit #) _____

Name of Business Owner(s): _____

Name of Applicant (s): _____

(If different from business owner)

Business Description

Please provide a general description of your business. Information should include what the proposed business is and how it operates. Who does the business serve and how does it do it? *(Use additional sheets as necessary)*

If you are proposing to share the tenant space with an existing business, please provide details of the existing use and how the proposed use will be compatible.

Please provide the Property Owner or Property Management’s Name, Address, and Telephone number:

If, **HOME OCCUPATION PERMIT** is being used in Lawndale City limits, please provide home area used for business:

Please answer the following questions specifically. If a question does not apply to your business please note: N/A (not applicable).

Hours of Operation: _____ Number of Employees: _____

Equipment used: _____

Number and type of vehicles used:

Location where vehicles are parked (some applications will require a parking plan to be submitted, Planning will notify you):

How sales and delivery method would be used?

Will alcohol be served: _____ Will tobacco products be sold: _____

Hazardous Materials connected with the business: _____

Proposed Tenant Improvements (changes made to the exterior or interior of the business):

New signs proposed (**BEFORE** commissioning any new signs receive separate approval for signs):

DEPARTMENT USE ONLY:

Date Received: _____ Zoning: _____

Approved Denied More information required

Planner _____ Date _____

Comments: _____
